

## CHARGING POLICY

### Introduction

Academy Representatives recognise the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences, can make towards pupils' personal and social education. Academy Representatives aim to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils of the school, and as additional optional activities.

### Charges

Academy Representatives reserve the right to make a charge in the following circumstances for activities organised by the school:

- a) School journeys in school hours: the following residential activities are deemed to take place within school hours –
  - French Trip
  - Liddington Trip
  - Skern Lodge Trip
- b) Individual instrumental tuition:
- c) Charging in kind: the cost of materials, ingredients, equipment (or the provision of them by parents) for a range of Technology subjects and IT applications eg colour printing.

Academy Representatives may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

### General

Academy Representatives may, from time to time, amend the categories of activities for which a charge may be made. Nothing in this policy statement precludes Academy Representatives from inviting parents to make a voluntary contribution towards the cost of providing education for pupils. For activities where charges can be made, the school will levy such charges. For activities where charges cannot be made, the school may ask for voluntary contributions and the Principal will have the authority to determine whether any such activity will continue. Any child can be excluded from such activities as part of our school disciplinary procedures.

If a child is excluded from an activity as part of school disciplinary procedures, refund for the activity is at the discretion of the Principal.

Signature: <b>Chair of Academy Representatives</b>	Name:	Date:
Signature: <b>Principal</b>	Name:	Date:
Signature: <b>Chair of Finance Committee</b>	Name:	Date:

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### **Remissions**

Where the parents of a pupil are in receipt of income support or family credit, Academy Representatives will remit a proportion of the cost of board and lodging for any residential activity that it organises for the pupil if the activity is deemed to take place within school hours, or where it forms part of the syllabus for a prescribed National Curriculum. This will be funded through the Pupil Premium Grant. In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity, parents may apply in confidence for the remission of charges in part or in full. Authorisation of the remission will be made by the Principal.

Parents/carers will be issued with a hard copy of this Policy on request. This Policy will also be made available to parents/carers via the School's website.